

SUSTAINABILITY COMMITTEE MINUTES

Wednesday, March 23rd, 2013

- A. Call to Order at 7:18 pm
Present: Stan Moore, Margarito Martinez, Liz Amsden, Steve Crouch, Charles Brunk, Karin Flores
- B. Public Comments on Items NOT on the agenda (max: 10 minutes, 2 minutes/person) – Stan raised concern about worm infestation in trees across from Burbank Middle School, had been brought to the attention of the City which acknowledges a threat but urban forest people don't have staff to address.
Brief discussion of ongoing evictions and increasing number of non-traditional homeless

ACTION ITEMS

1. Motion to approve the agenda: Steve moved, seconded by Margarito, approved unanimously
2. Motion to approve the minutes of the February 24, 2016 meeting: Steve moved, seconded by Margarito, approved unanimously
3. Discussion and assignment of responsibilities for April 9th event prior to and day of including advertising, food purchase, seminars, handouts & clean up.
 - (a) Charles will create flyer for online dissemination and some posting based on information to be sent to him by Wednesday, March 30th (seminars confirmed, directions, etc.)
 - (b) Karin will prepare venue (with park use, could have up to 75 attendees), booths inside Discovery Center and tables out in courtyard. Charles' 2 hour seminar on water harvesting can take place in library NOTE: Yoga class (fee required) will take place adjacent from 9-10.
 - (c) Karin will arrange with Jason at the Audubon Center to give tours of the native plant nursery.
 - (d) Liz will coordinate food purchases, check on HHPNC banners and deliver shortly after 8 am on the morning of.
 - (e) Charles will invite Loretta Allison (perennial vegetables/successful vegetable gardening in Highland Park) & Steve Williams to present and/or staff a table.
 - (f) Margarito to invite Chris from the Farmers Market (done, Chris is not available but Margarito is checking if the Highland Park WTI might be interested in giving a talk).
 - (g) Liz will confirm with Harvey on NC elections voter registration table, check if bee person from Honey Love who had a table at one of the initial NC Sustainability Alliance events would come.
 - (h) Liz will contact LADWP, Sanitation Department, CERT, Save the Drop and the LA County Waterworks District Water Conservation Program for hand-outs and if they have someone to staff a table addressing sustainability & resilience issues.
 - (i) Liz will check with Monica re: are there remaining bags & t-shirts for giveaways
 - (j) Charles will work on water harvesting terminology handout, Liz on resilience/sustainability.

- (k) Liz will prepare a sign-in form for a Sustainability contact database including assessing what stakeholders are interested in.
 - (l) Everyone has agreed to circulate information to each other to tie down need list of seminars / handouts and build our schedule – this is the first.
 - (m) Staffing on the 9th: everyone who was at the meeting except Stan can work the event, Charles will bring 2 additional people at 8 to help set up (banners, signage, tables in & out, food in Activity room, etc.), Liz will bring banners, purchase food; everyone will work to greet people, coordinate seminars, keep food appetizing, man tables (information / handouts), help clean up.
4. Motion to set and approve budget for event TABLED until can determine costs
 5. New business – AB 1755 which would amend the CA Water Code to track water sourcing and usage is still in committee
 6. Adjournment 8:05 pm