SUSTAINABILITY COMMITTEE MINUTES
Wednesday, March 23rd, 2013

A. Call to Order at 7:18 pm
   Present: Stan Moore, Margarito Martinez, Liz Amsden, Steve Crouch, Charles Brunk, Karin Flores

B. Public Comments on Items NOT on the agenda (max: 10 minutes, 2 minutes/person) – Stan raised concern about worm infestation in trees across from Burbank Middle School, had been brought to the attention of the City which acknowledges a threat but urban forest people don’t have staff to address.
   Brief discussion of ongoing evictions and increasing number of non-traditional homeless

ACTION ITEMS

1. Motion to approve the agenda: Steve moved, seconded by Margarito, approved unanimously

2. Motion to approve the minutes of the February 24, 2016 meeting: Steve moved, seconded by Margarito, approved unanimously

3. Discussion and assignment of responsibilities for April 9th event prior to and day of including advertising, food purchase, seminars, handouts & clean up.
   (a) Charles will create flyer for online dissemination and some posting based on information to be sent to him by Wednesday, March 30th (seminars confirmed, directions, etc.)
   (b) Karin will prepare venue (with park use, could have up to 75 attendees), booths inside Discovery Center and tables out in courtyard. Charles’ 2 hour seminar on water harvesting can take place in library NOTE: Yoga class (fee required) will take place adjacent from 9-10.
   (c) Karin will arrange with Jason at the Audubon Center to give tours of the native plant nursery.
   (d) Liz will coordinate food purchases, check on HHPNC banners and deliver shortly after 8 am on the morning of.
   (e) Charles will invite Loretta Allison (perennial vegetables/successful vegetable gardening in Highland Park) & Steve Williams to present and/or staff a table.
   (f) Margarito to invite Chris from the Farmers Market (done, Chris is not available but Margarito is checking if the Highland Park WTI might be interested in giving a talk).
   (g) Liz will confirm with Harvey on NC elections voter registration table, check if bee person from Honey Love who had a table at one of the initial NC Sustainability Alliance events would come.
   (h) Liz will contact LADWP, Sanitation Department, CERT, Save the Drop and the LA County Waterworks District Water Conservation Program for hand-outs and if they have someone to staff a table addressing sustainability & resilience issues.
   (i) Liz will check with Monica re: are there remaining bags & t-shirts for giveaways
   (j) Charles will work on water harvesting terminology handout, Liz on resilience/sustainability.
(k) Liz will prepare a sign-in form for a Sustainability contact database including assessing what stakeholders are interested in.

(l) Everyone has agreed to circulate information to each other to tie down need list of seminars / handouts and build our schedule – this is the first.

(m) Staffing on the 9th: everyone who was at the meeting except Stan can work the event, Charles will bring 2 additional people at 8 to help set up (banners, signage, tables in & out, food in Activity room, etc.), Liz will bring banners, purchase food; everyone will work to greet people, coordinate seminars, keep food appetizing, man tables (information / handouts), help clean up.

4. Motion to set and approve budget for event TABLED until can determine costs

5. New business – AB 1755 which would amend the CA Water Code to track water sourcing and usage is still in committee

6. Adjournment 8:05 pm