

Rules Committee Meeting Minutes

Wednesday April 25, 2012

Present were:

Teri Bonsell, Paul Bonsell, Janet Dodson, Rick Marquez

AGENDA

1. Call to order and welcoming remarks
2. Public comment
3. Approve minutes of March 8, 2012 meeting

Minutes were approved

DISCUSSION AND ACTION ITEMS

1. Re-write HHPNC Agenda Policies and Procedures as directed by the Board April 19, reflecting changes in the Bylaws, and submit them to HHPNC Board for approval at the May 3 regular meeting

Changes were made to reflect the change in the agenda process, deleting any mention of the Ad-hoc Agenda Committee, inserting the three allowable options for each HHPNC Board to choose, changing some language to reflect the change that the Board may not alter an agenda after it is posted, adding further clarifying language.

Send the draft to Grayce Liu for her approval before the May 3 meeting. Offer these changes to the Board at the May 3 meeting.

2. Discuss publishing the new Bylaws and four approved Policies and Procedures

Request \$200 from Budget and Finance, to create 25 3-ring binders containing the new Bylaws, four Policies and Procedures, Glossary, a Brown Act digest, and Rosenberg Rules

3. Discuss how to write the General Policies and Procedures for Board approval

Offer an agenda item requesting Board input for General Policies and Procedures, circulate some of the notes we already have, and have a meeting at a later date to write them for Board approval

4. New business
5. Adjournment