

CITY OF LOS ANGELES

CALIFORNIA

HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL

Post Office Box 50791
Los Angeles, CA 90050
<http://www.highlandparknc.com>
Certified as NC #33 May 28, 2002

DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT

200 N. Spring St. Ste. 2005
Los Angeles, CA 90012
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OFFICERS

Monica Alcaraz PRESIDENT
Hector Huevo FIRST VICE PRESIDENT
Alex Delgadillo SECOND VICE PRESIDENT
Joan Potter TREASURER
Brandin Engersbach SECRETARY

COMMITTEE CHAIRS
Joan Potter BUDGET and FINANCE
Monica Alcaraz EXECUTIVE

DIRECTORS AT LARGE

Latiffe Amado, Paul Bonsell, Teresa "Terri" Bonsell,
Randy Carrillo, Gloria Castro-Trejo, Miriam
Escobar, Alehli Hernandez, Gretchen Knudsen,
Aracely Lozano, Raul Macias, Violeta Mendoza,
Aaron Salcido, Clyde "Tom" Williams, Ofelia Zuniga

Historic Highland Park Neighborhood Council

Notice of Regular Meeting and Agenda

Thursday November 15, 2012

Highland Park Senior Center 6152 N. Figueroa St.

Los Angeles, CA 90042

7:00 p.m. – 9:00 p.m.

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item prior to the Board taking action. Public comment is limited to 2 minutes per speaker but the Board has the discretion to modify the amount of time for any speaker.

When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. The public may also comment on a specific item listed on this agenda when the Board considers that item. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Historic Highland Park Neighborhood Council holds its regular meetings on the first and third Thursday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at: (1) Café de Leche located at 5000 York Boulevard, (2) Ramona Hall Community Center located at 4580 North Figueroa Street, (3) Police Historical Museum located at 6045 York Boulevard, (4) Fire Station #12 located at 5921 North Figueroa Street, (5) Highland Market located at Figueroa at Burwood, and (6) when possible, Arroyo Seco Library, 6145 North Figueroa Street

The Historic Highland Park Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Historic Highland Park Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Councils at (213) 485-1360 or e-mail to NCSupport@lacity.org. In compliance with Government Code Section 54957.5, nonexempt writings that are distributed to a majority of all board members in advance of a meeting may be viewed at www.highlandparknc.com/ by clicking the Board agenda link or at the scheduled meeting. If you would like a copy of any record related to an item on the agenda, please contact Chris Smith at (323) 256-8921.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 485-1360

AGENDA

- A. Call to Order
- B. Roll Call
- C. Council District 1 Report
- D. Council District 14 Report

- E. Mayor's Office Report
- F. President's Report
- G. Announcements
- H. Public Comments (Limited to 10 minutes, maximum 2 minutes per speaker)
- I. Treasurer's Report with up-to-date totals– *Potter*

ACTION ITEMS

1. Motion: Adoption of Agenda
2. (5 Min.) Discussion and Motion: Approve Minutes for November 1, 2012.
3. (15 Min.) Discussion and motion: Follow up from the October 18, 2012 HHPNC Agenda Item #5; Approve the recommended Draft Policies and Procedures submitted by the former rules committee for the board's consideration.
4. (15 minutes) Discussion: Follow up on 11/1/2012 item 7 proposals for the York/Figueroa and Monte Vista Security Camera Project. Proposal estimates the project cost of \$56,000. Attachments sent by Monica to the board on 11/5/2012 details the project and maintenance costs, along with the maintenance agreement for the boards review. President to discuss final findings on costs, location, and HHPNC potential funding for the project. –*Alcaraz*.
5. (5 Min.) Discussion and Motion to change the name of the recipient of the board approved \$1,500 NPG grant, previously awarded to the Haggis Society, to the Lummis Day Community Foundation, as it will be acting as the fiscal sponsor for the Haggis Society. – *Potter*
6. (5 Min.) Discussion and motion: Change the name of the recipient of the \$1,500 NPG, previously awarded to the Yorkdale Elementary School PTA, to Yorkdale Elementary School. –*Potter*
7. (5 Min.) Discussion and Motion: Consider the merits of allocating up to \$410.40 for the printing of business cards for each of 19 the newly elected members of the HHPNC who are in need of business cards. –*Huezo*
8. (10 min.) Discussion and Motion: Consider the merits of allocating up to \$1,000 for the Outreach Committee expenditures for winter holiday events, detail to be distributed at the time of meeting –*T. Bonsell*
9. (10 Min.) Discussion and Motion: That the HHPNC create a Best Practices ad-hoc committee and direct them to research other Neighborhood Councils, develop best practices, and develop the adoption of a strategic plan for the next two years to further enhance the experience of the public at our meetings and the overall effectiveness of the council. –*Castro-Trejo, Knudson*

10. (5 Min) Discussion and motion: Request that the HHPNC elect a board member as a "legal liaison" to serve as the lead individual for directing legal questions to the office of the City Attorney, and reporting back responses to the board, on an as needed basis. -*Castro-Trejo*
11. (10 Min.) Discussion and Motion: Approve and submit the drafted Community Impact Statement regarding DONE's clarification and definition of a Community Stakeholder--
Castro-Trejo
12. (5 min.) Discussion and Motion- Elect a board member to draft and recommend Community Impact Statements to the board and to submit approved CIS to the City. --
Castro-Trejo
13. (5 min) Discussion and Motion: That the HHPNC create an Ad-Hoc "Taste of Highland Park" Committee and direct them to explore the interest in such an event in our community by meeting with local restaurant and business owners. – *Salcido*
14. (5 Min.) Discussion and Motion: Approve the creation of an Ad-Hoc Committee to include Gretchen Knudsen, Joan Potter and Aaron Salcido, and
 - a. Give them access to the storage unit to create and itemized inventory of all belongings in a report back to council
 - b. Make recommendations for who should have keys to the unit
 - c. Make recommendations for what should be turned over to the city and what should be kept/made use of
 - d. Make recommendations for the need/expense of the storage space currently being used –*Potter, Knudsen, Salcido*
15. (5 min) Discussion and Motion: Request that the board members volunteer their time for the MHDC Event in Highland Park. The Montebello Housing Development Corporation (MHDC) is sponsoring the Home Expo & Home Rescue Fair with Assembly member Gilbert Cedillo on Saturday, November 17, 2012, 10 a.m. to 2 p.m. at the Luther Burbank Middle School, 6460 N. Figueroa St., Los Angeles, CA 90042. Their goal is to provide resources and services to 300 homeowners at risk of foreclosure. Their mission is to educate and assist in the delivery of safe, sanitary, quality and affordable housing to individuals and families of modest financial means. MHDC is requesting for HHPNC board members to assist by volunteering for this event. –*Engersbach*
16. (5 Min.) Discussion and Motion: Request that the board review and approve the recommendations of the ad-hoc electronic communications committee -*Huezo*
17. (5 min) New Business
18. Adjournment