

CITY OF LOS ANGELES

CALIFORNIA

HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL

Post Office Box 50791
Los Angeles, CA 90050
<http://www.highlandparknc.com>
Certified as NC #33 May 28, 2002

DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT

200 N. Spring St. Ste.2005
Los Angeles, CA 90012
Telephone: (213) 978-1551



OFFICERS

Chris Smith PRESIDENT
Rick Marquez SECOND VICE PRESIDENT
Joan Potter TREASURER

DIRECTORS AT LARGE

Monica Alcaraz, Luis Antezana,
David Baird, Teri Bonsell, Steve Crouch,
Ruben Del Portillo, Janet Dodson, Erik Duarte,
Miriam Escobar, Mauro Garcia, Trish Gossett,
Hector Huezo, David Kekone, Cathi Milligan,
Stanley Moore, Ofelia Zuniga

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Joan Potter BUDGET and FINANCE
Cathi Milligan ECONOMIC DEVELOPMENT
Stanley Moore EDUCATION
Chris Smith EXECUTIVE
David Baird LAND USE
Teri Bonsell OUTREACH

Historic Highland Park Neighborhood Council

Notice of Regular Meeting and Agenda

Thursday October 4, 2012

Highland Park Senior Center 6152 N. Figueroa St.

Los Angeles, CA 90042

7:00 p.m. – 9:00 p.m.

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item prior to the Board taking action. Public comment is limited to 2 minutes per speaker but the Board has the discretion to modify the amount of time for any speaker.

When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. The public may also comment on a specific item listed on this agenda when the Board considers that item. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Highland Park Neighborhood Council holds its regular meetings on the first and third Thursday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at: (1) Café de Leche located at 5000 York Boulevard, (2) Ramona Hall Community Center located at 4580 North Figueroa Street, (3) Police Historical Museum located at 6045 York Boulevard, (4) Fire Station #12 located at 5921 North Figueroa Street, (5) Highland Market located at Figueroa at Burwood, and (6) when possible, Arroyo Seco Library, 6145 North Figueroa Street

The Highland Park Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Highland Park Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Councils at (213) 485-1360 or e-mail to NCsupport@lacity.org. In compliance with Government Code Section 54957.5, nonexempt writings that are distributed to a majority of all board members in advance of a meeting may be viewed at www.HistoricHighlandPark.org by clicking the Board agenda link or at the scheduled meeting. If you would like a copy of any record related to an item on the agenda, please contact Chris Smith at (323) 256-8921.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 485-1360

AGENDA

- A. Call to Order
- B. Roll Call
- C. Council District 1 Report
- D. Council District 14 Report
- E. Mayor's Office Report
- F. Announcements
- G. Public Comments (Limited to 10 minutes, maximum 2 minutes per speaker)
- H. Treasurer's Report with up-to-date totals– *Potter*
- I. Outreach Committee Report –*Bonsell*
- J. Election Committee Report –*Moore*

ACTION ITEMS

1. Motion: Adoption of Agenda
2. Discussion and Motion: Approve Minutes for September 20, 2012
3. **Continued from 9/20** Discussion and Motion: Choose two Board members to have access to HHPNC email server, and establish that no email may be sent to the email list without express Board approval –*Dodson*
4. **Continued from 9/20** Discussion and Motion: Approve initial introductory letter to be sent to HHPNC emails, and approve sending all future HHPNC Agendas to the email list upon public posting –*Dodson*
5. Discussion and Motion: Revise the Budget for Fiscal Year 2012-2013, originally approved June 21, 2012.
Proposed Revision:
Transfer \$9,500 from the #300 Community Improvement original allocation of \$11,450, leaving \$1,950 for Community Improvements
And reallocate to:
#200 Outreach EVE Event Expense/Food & Refreshments
in the amount of \$1700
#200 Outreach ELE Election Outreach Expense
in the amount of \$3300
#400 Neighborhood Purposes Grant
in the amount of \$4500 -Potter
6. Discussion: Review By-laws (Article V Governing Board Section 5 Duties and Powers) regarding public representation of Board positions, statements, or recommendations - *Dodson*
7. Discussion and Motion: Approve creation of an Ad-hoc Communications Committee and direct them to:
 - a) create a communication policy that lists guidelines for use of official HHPNC social and internet media to be adhered to by all Board members including ensuring responsive, accurate, informative, and neutral methods to communicate with the online community
 - b) create access methods for all Board members interested in disseminating information
 - c) include these guidelines in the General Policies and Procedures – *Huezo*
8. Ethics report: Discussion and Motion to bring the Board into compliance with the Brown Act –*Alcaraz*
9. Discussion and Motion: Post all HHPNC Community Impact Statements on the website as individual and separate documents – *Huezo*
10. Discussion and Motion: Approve English and Spanish Abatement summaries to be used for outreach.-*Dodson*
11. Adjournment

Bringing City Hall Closer to Home