

CITY OF LOS ANGELES  
CALIFORNIA

HISTORIC HIGHLAND PARK NEIGHBORHOOD  
COUNCIL

Post Office Box 50791  
Los Angeles, Ca 90050  
Telephone: (323) 256-8921  
<http://www.historichighlandpark.org>  
certified as NC# 33 May 23,2002

**EXECUTIVE BOARD**

Chris Smith, PRESIDENT  
Lisa Brewer, FIRST VICE-PRESIDENT  
Rick Marquez, SECOND VICE PRESIDENT  
Mark Reback, TREASURER



Department of Neighborhood Empowerment  
305 E First Street, Los Angeles, CA 90012  
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Ofelia Zuniga,

## Historic Highland Park Neighborhood Council

### Notice of Regular Meeting and Agenda

Thursday, January 20, 2011

Highland Park Senior Center 6152 N. Figueroa St.

Los Angeles, CA 90042

7:00 p.m. – 9:00 p.m.

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item prior to the Board taking action. Public comment is limited to 2 minutes per speaker but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Highland Park Neighborhood Council holds its regular meetings on the first and third Thursday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at: (1) Café de Leche located at 5000 York Boulevard, (2) Ramona Hall Community Center located at 4580 North Figueroa Street, (3) Police Historical Museum located at 6045 York Boulevard, (4) Fire Station #12 located at 5921 North Figueroa Street, (5) Highland Market located at Figueroa at Burwood, and (6) when possible, Arroyo Seco Library, 6145 North Figueroa Street

The Highland Park Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Highland Park Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. **Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Councils at (213) 485-1360 or e-mail to [NCsupport@lacity.org](mailto:NCsupport@lacity.org)** In compliance with Government Code Section 54957.5, nonexempt writings that are distributed to a majority of all board members in advance of a meeting may be viewed at [www.HistoricHighlandPark.org](http://www.HistoricHighlandPark.org) by clicking the Board agenda link or at the scheduled meeting. If you would like a copy of any record related to an item on the agenda, please contact Chris Smith at (323)256-8921.

**SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213)485-1360**

# AGENDA

- A. Call to Order
- B. Welcome Announcements
- C. Roll Call
- D. Public Comments (Limited to 10 minutes, maximum 2 minute per speaker)
- E. Guest Speaker Misty Iwatsu, Executive Director North Figueroa Association
- F. Treasurer's Report –Reback
- G. Outreach Committee Report: Holiday event thank you letters, collect Outreach survey Encounter Sheets, PR for candidates forum, translator– Bonsell
- H. Land Use Committee Report: York Blvd improvement, windshield survey, Gold Line meeting plans –Dodson
- I. Rules Committee Report: Agenda Policies and Procedures reminder - Dodson/Marquez
- J. Art and Architecture Report -Anson
- K. Economic Development Report: County Economic Development -Flores

## ACTION ITEMS

- 1. Adoption of Agenda
- 2. Discussion and Motion: Approve Minutes for 01/06/2011
- 3. Discussion and Motion: Change the time limit for Public Comment from 2 minutes to three minutes - *Bonsell*
- 4. Motion and Discussion: Approve Gold Line CIS to be signed by the President as soon as the City Clerk File Number is scheduled on the City Council Agenda - *Dodson*
- 5. Discussion and Motion: Approve funding to buy shelving, lanterns, and storage boxes for the storage unit, and office supplies. Amount not to exceed amount approved by Budget and Finance. (\$600) - *Bonsell*
- 6. Discussion and Motion: Final amount not to exceed amount approved by Budget and Finance - *Dodson*
  - a. Approve reimbursement to David Kekone for outlay of funds for Holiday Party: \$112.80.
  - b. Approve reimbursement to Teri Bonsell for outlay of funds for Holiday Party: \$417.13.

7. Discussion and Motion: Approve funding for renting the HP Senior Center for HHPNC Committee meetings at \$60/per meeting for 3 additional nights per month in addition to the \$120/month presently being charged by the HP Senior Center. Days would be First Tuesday, First Wednesdays and Second Thursdays. Final amount not to exceed amount approved by Budget and Finance. (\$180/month) - *Marquez*
8. Motion and Discussion: Authorize distribution of Request for Quotes (RFQ) for HHPNC website, to appropriate vendors. Final amount to vendor not to exceed amount approved by Budget and Finance (\$7500) - *Brewer*
9. Motion and Discussion: Authorize distribution of Request for Quotes (RFQ) for HHPNC graphics suite (new logo, print collateral letterhead, signage.) to appropriate vendors. Final amount to vendor not to exceed amount approved by Budget and Finance. (\$7500) - *Brewer*
10. Motion and Discussion: Approve funding for Neighborhood Purposes Grant application by North Figueroa Association to sponsor refurbishing of letters N (\$1,000), R (\$850) and D (\$850) in the Highland Theater sign. Matching funds provided by National Park Service's Route 66 Corridor Preservation Program. Final amount not to exceed amount approved by Budget and Finance (\$2,700) - *Brewer*
11. Motion and Discussion: Approve funding for Neighborhood Purposes Grant application by North Figueroa Association to sponsor refurbishing of two neon arrows (\$650 each) on Manning Coffee Store sign. Matching funds provided by National Park Service's Route 66 Corridor Preservation Program. Final amount not to exceed amount approved by Budget and Finance (\$1,300) - *Brewer*
12. Motion and Discussion: Approve funding for Neighborhood Purposes Grant application by the Urban Forest Collective (Jane Tsong) for tree planting in March 2011, and subsequent tree care (watering, trimming, mulching) for 13 trees along York Blvd, Final amount not to exceed amount approved by Budget and Finance (\$3,600) - *Reback*
13. Motion and Discussion: Approve funding for Neighborhood Purposes Grant application by the Lummis Day Community Foundation for sponsorship of the 2011 Lummis Day Festival. Final amount not to exceed amount approved by Budget and Finance (\$3,500) - *Bonsell*
14. Motion and Discussion: Approve proposal for format of CD 14 candidate forum at Feb 3 and 17 meetings, including allowing up to 45 minutes so as to include stakeholder and Board questions. - *Marquez*

15. Discussion: Decide on location for Human Resources Yolie Flores event - *Moore*
16. Motion and Discussion: Use a single common email list for stakeholders for distribution of agendas, minutes and announcements. All board members contribute, Outreach can compile the list, discussion can include how to maintain it and keep it accurate - *Brewer*
17. Discussion and Motion: To approve a grant to the Highland Park Heritage Trust, a 501c(3) organization which fiscally administers The Friends of the Southwest Museum Coalition, to pay for design, printing and distribution of educational materials about the Southwest Museum and Casa de Adobe, up to but not to exceed \$1,000 pending approval by Budget and Finance Committee - *Moore*
18. Discussion and Motion: Write a letter requesting CD 1 to paint over, or repair graffiti behind Chase Bank northward to behind Radio Shack, or to fund the removal and/or repair of this same area of graffiti - *Moore*
19. Discussion and Motion: Approve an increase in the amount agreed upon at Nov 4 meeting from \$2000 to \$2200, for the Franklin High School application for a Neighborhood Purpose Grant for the Sacramento Legislative Seminar trip March 6-8, 2011 pending Budget and Finance Committee approval - *Moore*
20. Discussion and Motion: Approve American Legion, District 17 and Hathaway-Sycamores Neighborhood Purpose Grant to send one boy and one girl from Highland Park to attend Boys State and Girls State in the summer of 2011 up to but not to exceed \$1200 pending Budget and Finance Committee approval - *Duarte*
21. Discussion and Motion: Approve writing a letter to DONE, CD 1, and CD 14 reiterating that that no individual, coalition, committee, or organization other than Board Members represents the HHPNC without written approval by the HHPNC Board signed by the HHPNC President – *Marquez*
22. To approve Board-hosted spring egg hunt event up to but not to exceed \$500 pending Budget and Finance approval - *Smith*
23. New Business
24. Adjournment